



HON. BALASAHEB THACKERAY AGRI-BUSINESS AND
RURAL TRANSFORMATION PROJECT (SMART)
District Implementation Unit, Gondia
Email- gondia.diu.smart@gmail.com



Ref No. SMART/DIU/VCDS/Proc./⁶²⁰/2023

Date 01-09-2023

INVITATION FOR QUOTATIONS

To

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.....
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Sub : Invitation for quotation for hiring catering services for Farmers Study Tour to Dr. P.D.K.V. Akola University

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri- entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. Head, DIU Gondia, Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation from the eligible bidders for the following services. The tentative tour programme and other terms and conditions are attached herewith as annexure -A

| Sr. No. | Particulars of Package | Requirement | Unit | Qty./ Unit |
|---------|------------------------|-------------------|------|--------------------|
| 1. | Food Facility | Morning Breakfast | 57 | 3 |
| | | Lunch | 57 | 3 |
| | | Dinner | 57 | 4 |
| | | Tea | 57 | 10 |
| | | Drinking Water | 57 | As per requirement |

*quantity may change during actual implementation

NOTE: food facility includes following

- 1) Morning breakfast includes: Poha / Upma / Idali / Wada / Dosa etc.
- 2) Lunch & Dinner (unlimited) : Chapati / Roti , 2 Sabji, Dal, Rice & Sweet
- 3) Tea: with sugar/without sugar : 3 times in a day
- 4) Drinking Water: mineral water in a jars/bottles as per requirement.

3. Bid Price

- a) The contract shall be for the full quantity as described above.
- b) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- c) The Prices shall be excluding GST.
- d) Bidder should quote rate for all the items together.

4. Validity of Quotation

Quotation shall remain valid till **31/03/2024**.

5. Eligibility Criteria:

- a) The bidder must have successfully supply similar type of package of food facility not less than 0.90 lakhs during last five years i.e. 2019-20, 2020-21, 2021-22, 2022-23
- b) Bidder should have PAN
- c) Bidder should have its main or branch office anywhere in Maharashtra.
- e) Bidder should have achieved in at least one year an annual financial turnover not less than Rs. 2.40 Lakhs in the last three financial years; i.e. 2020-21, 2021-22, 2022-23
- f) The bidder should not be blacklisted /banned by any Government organization/PSUs during last 3 years.

6. Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- a) PAN Card copy
- b) Bid security declaration (in attached format)
- c) Turn over certificate issued by the chartered Accountant/ITR Copy /Balance sheet
- d) Work orders/ Contract agreement/ invoice copies / Experience or completion certificate or any relevant document (with respect to clause 5a)
- f) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

7. Bid Security :

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
 - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
 - b) During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
 - c) if the successful Bidder fails to
 - (i) sign the Contract or
 - (ii) furnish a Performance Security

8. Evaluation of Quotations

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
(b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the packages together. GST cost shall not be considered in evaluation.

9. Award of contract

The SMART Project will award the contract to the bidder/bidders' who has been determined to be substantially responsive and who has offered the lowest evaluated price (L1) for the packages together i.e. total amount of the financial quote.

- a) Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order

10. All legal disputes relating to the services are subject to the jurisdiction of court of law at Gondia District.

11. Payment:

Payment will be made within **2 Weeks and as per availability of funds and** after successful completion of tour and upon submission of bill/invoice.

12. Quotation Submission:

- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **Quotation for hiring catering services for Farmers Study Tour to Dr. P.D.K.V. Akola University** latest by **2.00 PM on 07/09/2023** to District Implementation Unit, SMART, Gondia on address taluka beej gunan kendra, near police head quarter, Goregaon road, karanja Pin 441614
b. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.

13. Opening of Quotation: -

Quotations will be opened in the presence of bidders representatives who choose to attend at above mentioned address on **07/09/2023 @ 4.00 PM.**

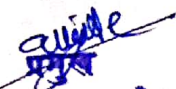
In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time

A) Tentative Tour Program

| Date | From | To | Stay Point |
|-----------------------------|-----------------------------|--------|----------------------------------|
| 10/09/2023 | Gondia | Akola | Dr. P.D.K.V. Akola University |
| 11/09/2023 to 13/09/2023 | Training cum exposure visit | | |
| 14/09/2023 | Akola | Gondia | - |

B) Other Terms & Conditions:

Agency should timely provide hygienic food, mineral drinking water.


जिल्हा अंमलबजावणी कक्ष
स्मार्ट, गोंदिया

FORMAT OF QUOTATION
(On bidder's Letter head)

To
Head,
District Implementation
Unit, SMART, GONDIA.

Subject:- Submission of quotation for hiring catering services for
Farmers Study Tour to PDKV, Akola

Ref: - Your Request for Quotation SMART/DIU/VCDS/Proc./ /2023

Date -08-

2023 Dear Sir,

As per your requirement, we are glad to submit you our most
reasonable and competitive rates as under

| | Particulars of Package | Requirement | Unit | Qty./ Unit | Rate/Unit in Rs. Without GST | Total Amount |
|--------------------------------------|------------------------|-------------------|------|--------------------|------------------------------|--------------|
| 1. | Food Facility | Morning Breakfast | 57 | 3 | | |
| | | Lunch | 57 | 3 | | |
| | | Dinner | 57 | 4 | | |
| | | Tea | 57 | 10 | | |
| | | Drinking Water | 57 | As per requirement | | |
| Total Amount (Excluding GST) | | | | | | |
| Total Amount (Including GST) | | | | | | |

We agree to provide all services as mentioned in the request for quotation for a total amount Rs... ..(amount in figures)... ..(amount in words) .

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: _____

Office Stamp/Seal

FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)

Date:

RFQ/ Tender Ref No.: SMART/DIU/VCDS/Proc./ /2023

To
Head,
District Implementation Unit,
SMART, Gondia

I/We(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for **hiring catering services for farmer study tour to Dr. P.D.K.V. Akola University** thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.
- b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorised Signatory of bidder
Name of Authorized Signatory

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

Date:

RFQ/ Tender Ref No.: SMART/DIU/VCDS/Proc./ /2023

**To
Head,
District Implementation Unit,
SMART, GONDIA**

We hereby confirm and declare that we, M/s -----,
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/
Government department/ Public Sector Undertaking/ Private Sector/ or any other agency
for which we have Executed/ Undertaken the works/ Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....